

# Public Document Pack



## Northumberland County Council

**Your ref:**

**Our ref:**

**Enquiries to:** Heather Bowers

**Email:**

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**Tel direct:** 01670 622609/07873 700 976

**Date:** 6 January 2023

Dear Sir or Madam,

Your attendance is requested at a meeting of the **CRAMLINGTON, BEDLINGTON AND SEATON VALLEY LOCAL AREA COUNCIL** to be held in **COUNCIL CHAMBER - COUNTY HALL** on **TUESDAY, 17 JANUARY 2023** at **4.00 PM**.

Yours faithfully

Rick O'Farrell  
Interim Chief Executive

**To Cramlington, Bedlington and Seaton Valley Local Area Council members as follows:-**

**L Bowman, E Chicken, W Daley, C Dunbar, P Ezhilchelvan, D Ferguson, B Flux, S Lee (Vice-Chair), M Robinson, M Swinburn (Chair), C Taylor and R Wilczek (Vice-Chair (Planning))**



**Rick O'Farrell, Interim Chief Executive**  
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# AGENDA

## PART I

It is expected that the matters included in this part of the agenda will be dealt with in public.

### 1. APOLOGIES FOR ABSENCE

### 2. MINUTES

(Pages 1  
- 8)

Minutes of the meeting of the Cramlington, Bedlington & Seaton Delaval Local Area Council held on 23 November as circulated, to be confirmed as a true record and signed by the Chair.

### 3. DISCLOSURE OF MEMBERS' INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required where a matter arises at a meeting;

- a. Which **directly relates to** Disclosable Pecuniary Interest ('DPI') as set out in Appendix B, Table 1 of the Code of Conduct, to disclose the interest, not participate in any discussion or vote and not to remain in room. Where members have a DPI or if the matter concerns an executive function and is being considered by a Cabinet Member with a DPI they must notify the Monitoring Officer and arrange for somebody else to deal with the matter.
- b. Which **directly relates to** the financial interest or well being of a Other Registrable Interest as set out in Appendix B, Table 2 of the Code of Conduct to disclose the interest and only speak on the matter if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain the room.
- c. Which **directly relates to** their financial interest or well-being (and is not DPI) or the financial well being of a relative or close associate, to declare the interest and members may only speak on the matter if members of the public are also allowed to speak. Otherwise, the member must not take part in discussion or vote on the matter and must leave the room.
- d. Which **affects** the financial well-being of the member, a relative or close associate or a body included under the Other Registrable Interests column in Table 2, to disclose the interest and apply the test set out at paragraph 9 of Appendix B before deciding whether they may remain in the meeting.

- e. Where Members have or a Cabinet Member has an Other Registerable Interest or Non Registerable Interest in a matter being considered in exercise of their executive function, they must notify the Monitoring Officer and arrange for somebody else to deal with it.

NB Any member needing clarification must contact [monitoringofficer@northumberland.gov.uk](mailto:monitoringofficer@northumberland.gov.uk). Members are referred to the Code of Conduct which contains the matters above in full. Please refer to the guidance on disclosures at the rear of this agenda letter.

#### **4. PUBLIC QUESTION TIME**

To reply to any questions received from members of the public which have been submitted in writing in advance of the meeting. Questions can be asked about issues for which the Council has a responsibility. (Public question times take place on a bimonthly basis at Local Area Council meetings: in January, March, May, July, September and November each year.)

As agreed by the County Council in February 2012, the management of local public question times is at the discretion of the chair of the committee.

Please note however that a question may possibly be rejected if it requires the disclosure of any categories of confidential or exempt information, namely information:

1. relating to any individual;
2. which is likely to reveal the identity of an individual;
3. relating to the financial or business affairs of any particular person
4. relating to any labour relations matters/negotiations;
5. restricted to legal proceedings
6. about enforcement/enacting legal orders
7. relating to the prevention, investigation of prosecution of crime.

And/or:

- is defamatory, frivolous or offensive;
- it is substantially the same as a question which has been put at a meeting of this or another County Council committee in the past six months;
- the request repeats an identical or very similar question from the same person;
- the cost of providing an answer is disproportionate;
- it is being separately addressed through the Council's complaints process;
- it is not about a matter for which the Council has a responsibility or which affects the county;
- it relates to planning, licensing and/or other regulatory applications
- it is a question that town/parish councils would normally be expected to raise through other channels.

If the Chair is of the opinion that a question is one which for whatever reason, cannot properly be asked in an area meeting, he/she will disallow it and inform the resident of his/her decision.

Copies of any written answers (without individuals' personal contact details) will be provided for members after the meeting and also be publicly available.

Democratic Services will confirm the status of the progress on any previously requested written answers and follow up any related actions requested by the Local Area Council.

## **5. PETITIONS**

This item is to:

- (a) Receive any new petitions.**
- (b) Consider reports on petitions previously received.**
- (c) Receive any updates on petitions for which a report was previously considered.**

## **6. LOCAL POLICING UPDATE**

Inspectors J Caisley and W Daniels will be in attendance to provide an update on policing issues in the area.

## **7. LOCAL SERVICES ISSUES**

To receive a verbal update from the Area Managers from Technical Services and Neighbourhood Services in attendance about any key recent, ongoing and/or future planned Local Services work for the attention of members of the Local Area Council, who will also then have the opportunity to raise issues with the Area Managers.

The Area Managers have principal responsibility for highway services and environmental services, such as refuse collection, street cleansing and grounds maintenance, within the geographic boundaries of the Local Area Council.

## **8. BUDGET 2023-24 AND MEDIUM-TERM FINANCIAL PLAN**

This presentation will outline the Council's strategy to the 2023-24 Budget within the context of the Corporate Plan. The presentation will provide details of the approach to setting the budget for the next financial year and the broad impact this will have on the delivery of services.

**9. LOCAL AREA COUNCIL WORK PROGRAMME**

To note the latest version of agreed items for future Local Area Council meetings (any suggestions for new agenda items will require confirmation by the Business Chair after the meeting).

**10. DATE OF NEXT MEETING**

The next meeting of the Cramlington, Bedlington & Seaton Valley Local Area Council is scheduled for **Tuesday 21 February 2023** (planning only).

**11. URGENT BUSINESS**

To consider such other business, as in the opinion of the Chair, should, by reason of special circumstances, be considered as a matter of urgency.

**IF YOU HAVE AN INTEREST AT THIS MEETING, PLEASE:**

- Declare it and give details of its nature before the matter is discussed or as soon as it becomes apparent to you.
- Complete this sheet and pass it to the Democratic Services Officer.

|   |  |                                |                               |
|---|--|--------------------------------|-------------------------------|
| <b>Name:</b>  |  | <b>Date of meeting:</b>        |                               |
| <b>Meeting:</b>   |  |                                |                               |
| <b>Item to which your interest relates:</b>   |  |                                |                               |
|   |  |                                |                               |
| <b>Nature of Interest i.e. either disclosable pecuniary interest (as defined by Table 1 of Appendix B to the Code of Conduct, Other Registerable Interest or Non-Registerable Interest (as defined by Appendix B to Code of Conduct) (please give details):</b> |  |                                |                               |
|   |  |                                |                               |
| <b>Are you intending to withdraw from the meeting?</b>  |  | Yes - <input type="checkbox"/> | No - <input type="checkbox"/> |
|   |  |                                |                               |

## **Registering Interests**

Within 28 days of becoming a member or your re-election or re-appointment to office you must register with the Monitoring Officer the interests which fall within the categories set out in **Table 1 (Disclosable Pecuniary Interests)** which are as described in "The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012". You should also register details of your other personal interests which fall within the categories set out in **Table 2 (Other Registerable Interests)**.

**"Disclosable Pecuniary Interest"** means an interest of yourself, or of your partner if you are aware of your partner's interest, within the descriptions set out in Table 1 below.

**"Partner"** means a spouse or civil partner, or a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners.

1. You must ensure that your register of interests is kept up-to-date and within 28 days of becoming aware of any new interest, or of any change to a registered interest, notify the Monitoring Officer.
2. A 'sensitive interest' is as an interest which, if disclosed, could lead to the councillor, or a person connected with the councillor, being subject to violence or intimidation.
3. Where you have a 'sensitive interest' you must notify the Monitoring Officer with the reasons why you believe it is a sensitive interest. If the Monitoring Officer agrees they will withhold the interest from the public register.

### **Non participation in case of disclosable pecuniary interest**

4. Where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests as set out in **Table 1**, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest, just that you have an interest.

Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.

5. Where you have a disclosable pecuniary interest on a matter to be considered or is being considered by you as a Cabinet member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it.

### **Disclosure of Other Registerable Interests**

6. Where a matter arises at a meeting which **directly relates** to the financial interest or wellbeing of one of your Other Registerable Interests (as set out in **Table 2**), you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

### **Disclosure of Non-Registerable Interests**

7. Where a matter arises at a meeting which **directly relates** to your financial interest or well-being (and is not a Disclosable Pecuniary Interest set out in **Table 1**) or a financial interest or well-being of a relative or close associate, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

8. Where a matter arises at a meeting which **affects** –

- a. your own financial interest or well-being;
- b. a financial interest or well-being of a relative or close associate; or
- c. a financial interest or wellbeing of a body included under Other Registrable Interests as set out in **Table 2** you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied

9. Where a matter (referred to in paragraph 8 above) **affects** the financial interest or well- being:

- a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise, you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

Where you have an Other Registerable Interest or Non-Registerable Interest on a matter to be considered or is being considered by you as a Cabinet member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it.

## Table 1: Disclosable Pecuniary Interests

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the [Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012](#).

| Subject  | Description   |
|--|---|
| <b>Employment, office, trade, profession or vocation</b> | Any employment, office, trade, profession or vocation carried on for profit or gain.<br>[Any unpaid directorship.]  |
| <b>Sponsorship</b>                                       | Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.<br>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.   |
| <b>Contracts</b>   | Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council<br>—<br>(a) under which goods or services are to be provided or works are to be executed; and<br>(b) which has not been fully discharged. |
| <b>Land and Property</b>                                 | Any beneficial interest in land which is within the area of the council.<br>‘Land’ excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.  |
| <b>Licenses</b>  | Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer  |
| <b>Corporate tenancies</b>                               | Any tenancy where (to the councillor’s knowledge)—<br>(a) the landlord is the council; and<br>(b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.   |
| <b>Securities</b>  | Any beneficial interest in securities* of a body  |

|  |  |
|--|--|
|  | <p>where—</p> <p>(a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and</p> <p>(b) either—</p> <ul style="list-style-type: none"> <li>i. the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or</li> <li>ii. if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</li> </ul> |
|--|--|

\* 'director' includes a member of the committee of management of an industrial and provident society.

\* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

## Table 2: Other Registrable Interests

You have a personal interest in any business of your authority where it relates to or is likely to affect:

- a) any body of which you are in general control or management and to which you are nominated or appointed by your authority
- b) any body
  - i. exercising functions of a public nature
  - ii. any body directed to charitable purposes or
  - iii. one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)

## **NORTHUMBERLAND COUNTY COUNCIL**

### **CRAMLINGTON, BEDLINGTON AND SEATON VALLEY LOCAL AREA COUNCIL**

At the meeting of the **Cramlington, Bedlington and Seaton Valley Local Area Council** held in the Main Hall, Seaton Sluice Community Centre, Albert Road, Seaton Sluice, Whitley Bay, NE26 4QX on Wednesday 23 November 2022 at 4.00 pm.

#### **PRESENT**

M Swinburn (Chair in the Chair for agenda items 1 – 4 and 8 - 14)  
R Wilczek (Vice-Chair, Planning for agenda items 5 – 7)

#### **MEMBERS**

L Bowman  
E Chicken  
W Daley  
C Dunbar

P Ezchilcelvan  
S Lee  
C Taylor

#### **OFFICERS**

A Ali  
H Bowers  
T Crowe  
V Flint  
Murphy J

Planning Officer  
Democratic Services Officer  
Lawyer  
Homelessness & Housing Options  
Manager  
Planning Area Manager - Development  
Management

Press: 1  
Public: 2

#### **54. PROCEDURE TO BE FOLLOWED FOR THE PLANNING COMMITTEE**

The Chair outlined the procedure which would be followed at the meeting.

#### **55. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Daley for lateness, Ferguson, Flux and Robinson.

## 56. MINUTES

The Minutes of the Cramlington, Bedlington and Seaton Valley Local Area Council, held on 19 October 2022, as circulated, were confirmed as a true record and signed by the Chair.

*(Councillor Wilczek in the Chair)*

## 57. DETERMINATION OF PLANNING APPLICATIONS

Councillor Wilczek, Vice-Chair Planning introduced the report which requested the Committee to decide the planning applications attached to the report using the powers delegated to it. Members were reminded of the principles which should govern their consideration of the planning applications, the procedure for handling representations, the requirement of conditions and the need for justifiable reasons for the granting of planning permission or refusal of planning applications.

**RESOLVED** that the information be noted.

## 58. 22/00797/FUL

**Extension to side of existing scout meeting hall to provide improved and safe storage facilities for scout equipment and materials currently stored within premises.**

**Scout Hut, Ann Welfare Recreation Ground, Cramlington,  
Northumberland, NE23 6HR**

Adam Ali, Planning Officer informed members that there were no updates to report. No objections had been received to the application and planning permission be approved subject to the conditions and reasons in the report.

Councillor Ezchilchelvan moved the recommendation to approve the application which was seconded by Councillor Lee.

**RESOLVED** that permission be **GRANTED** subject to the conditions and reasons in the report.

## 59. APPEALS UPDATE

**RESOLVED** that the information be noted.

*(Councillor Swinbank in the Chair)*

## **60. PUBLIC QUESTION TIME**

No questions had been submitted.

## **61. PETITIONS**

This item was to:

- a) Receive any new petitions: No new petitions had been received.
- b) Consider reports on petitions previously received: None received.
- c) Receive any updates on petitions for which a report was previously considered: None received.

## **62. LOCAL SERVICES ISSUES**

Tony Gribbin, Local Services Area Manager updated members on the following:

### **Grass Cutting**

- Grass cutting had now ended for the year, the teams had moved to winter works tasks
- The season finished on 15/16 cuts in the Seaton Valley area and 11 in the Cramlington area and 11 in the Bedlington area.

### **Weeds**

- Currently in the winter works season so taking the opportunity to review the effectiveness of this years weed control programme.
- Looking at an alternative roll out for 2023, to try and be omnipresent across areas.

### **Street Sweeping**

- Currently working on leaf hotspot areas to prevent localised flooding.
- Any areas in need of sweeping should be brought to the Team's attention.

### **Winter Works**

- The winter works programme had started, members' requests should be submitted as soon as convenient. (In some areas councillor walkabouts and meetings had taken place – lists agreed by Councillors would be worked through with Councillors during recent walkabouts).
- As always, core works would be carried out first then prioritised list of requests.

### **Waste Services**

- Residua, Recycling and Garden waste collection services were all operating well.
- Garden waste collections would end November/December.

- Teams would continue to review existing collection rounds in order to cope with ongoing housing growth as well as controlled growth in take up of the garden waste service.

#### **Other information**

- The kerbside glass recycling scheme trial continued, allowing more data to be gathered on volumes collected, servicing efficiency and participation rates etc.
- A food waste trial had started in the same areas as the glass trial which would operate from the Morpeth depot on a weekly kerbside collection

#### **Bereavement Services**

- The re-line of cremator 1 had been completed.
- Works still to be finalised to the Muslim burial plot in Bedlington.
- Additional drainage requested at the roundabout at Bedlington cemetery.
- Stone wall mason now identified for the stone wall in St Nicholas churchyard in Cramlington.

In response to members' questions, Mr Gribbin responded as follows:

- Residents would receive a small caddy to store their food waste
- The glass recycling trial had been extended to gather more data
- The issue with overgrown branches at Glenluce bus stop should be forwarded to Leon Savage
- Advice would be taken with the Countryside Team in relation to the flooding at Trinity Walk
- The Countryside Team was aware of the problem of Ash die back.
- The request for a campaign for garden waste bins to stop plant fly-tipping at Holywell Dene would be a corporate decision but this would be fed back to the Countryside Team
- The issues at Lanercost Park, Maguire Street and play park in Weldon Road would be followed up
- The damaged wood fence near CLV would be chased up
- The Street Works Team would have contacts for utility companies for the media boxes
- An update would be fed back regarding the broken entrance stone into Collingwood Chase.

The Chair conveyed his thanks to Mr Gribbin and his team, this was echoed by Members.

Mick Carle, Neighbourhood Services Manager, provided the following information:

- All Highways Inspectors and maintenance crews continued to work inspecting, fixing carriageway defects, making repairs, and making safe category one defects across the South East area.
- Gully emptier was fully deployed dealing with reported issues and cyclic maintenance.

**Larger Tarmac Patching had been carried out in the following locations:**

- Cairnsmore Close, Cramlington
- A192 East Hartford, Cramlington
- B1505 Bog Houses, Cramlington
- Stead Lane, Bedlington
- Dudley Lane, Cramlington
- Chesterhill, Cramlington
- Moorland Drive, Bedlington

**Drainage Improvements:**

The area teams were continuously looking and programming future planned works both patching and drainage improvements.

- Additional Gully Tanker carrying out routine and reactive drain clearing
- Dudley Lane, Cramlington

**LTP - Carriageway Resurfacing**

LTP Carriageway Resurfacing schemes were being programmed and all affected members would be notified in advance.

**Other Work**

- North Ridge

**Winter Maintenance**

A winter briefing note (attached with minutes) was circulated to members and Key points highlighted.

In response to members comments, Mr Carle responded as follows:-

- The wording for Council Communications for gritting in key areas would be looked at.
- Gritting leaflets would be brought to the next meeting for members to relay information to relay.

The Chair requested that thanks be conveyed to the team, which was echoed by members..

## 63. HOMELESSNESS AND ROUGH SLEEPING

Vicki Flint, Homelessness and Housing Options Manager was in attendance and provided an update on the service provisions for residents who were homeless, or at risk of homelessness, in Northumberland.

The Council's Homelessness Strategy detailed 5 key strategic priorities for the delivery of homelessness and housing options support for Northumberland residents. Since that strategy had been published, national policy had impacted upon the services provided.

**The Homelessness Reduction Act 2017** – transformed the way homelessness services were delivered and introduced new duties.

**The Homelessness Code of Guide 2018 (COG 2018)** – had been published in 2018 and considered alongside the legislation when assessing applications for assistance under the Homelessness Reduction Act.

The Government's **Rough Sleeping Strategy 2018**, set out the 2027 vision to support every person sleeping rough.

The **Domestic Abuse Act 2021** came into force in April 2021. The Act aimed to further improve the effectiveness of the justice system in providing protection for victims of domestic abuse.

The Council's new draft Homelessness Strategy, **Homelessness & Rough Sleeper Strategy for Northumberland 2021-2024**, set out the priorities and future actions for tackling homelessness over the next three years. The priorities were listed in the report.

Current Council Provision – Housing Services currently managed 4 council owned properties, providing 32 rooms and 73 bed spaces, in addition, there were 3 self-contained flats, one in Alnwick and two in Berwick.

In addition, four additional properties had been acquired from Bernicia, specifically to support households who required temporary accommodation.

In 2020, Government funding was successfully obtained under the Rough Sleeping Initiative (RSI) for three further properties and a Tenancy Support Officer.

Commissioned Provision – with the enactment of the Homelessness Reduction Act 2017, it had been recognised that there was a requirement for increased availability of temporary accommodation for clients with complex needs.

Figures for rough sleeping in the county were reported to Government on an annual basis in the Autumn. The count takes place on one night and partner organisations are asked to report how many people are found rough sleeping

on that day. The official annual count in 2020/21 identified 6 rough sleepers and in 2021/22 the number had been 4.

The table on page 39 of the report outlined the reasons for homelessness.

In response to members comments, Ms Flint responded as follows:-

- It had been a very difficult time during Covid with an embargo on evictions. There had been a big push to get rough sleepers into accommodation but they could not be forced to go into accommodation and could only be advised of the options.
- Very often the Service would visit outreach services.
- Sometimes people were frightened and the accommodation did not work out well for them.
- The Homelessness Reduction Act placed a duty and people were encouraged to go into accommodation.
- The Team was under pressure and totally reliant on the Homelessness Grant. People came from different backgrounds and countries.
- The Team worked closely with the Armed Forces Outreach Officer, who provided support to get people into accommodation.
- Male victims were offered support by Harbour who provided support to male domestic abuse victims.
- The Temporary Accommodation Team provided benefit support and also helped with Homefinder. The Homeless Officer helped with applications.
- The bidding system was choice-based lettings. Different ways were being looked at to get people moved through the system quickly.
- No homelessness duty meant that the Local Authority did not have a duty to re-house those applicants.
- Applications were closed if a person had been given advice and then cancelled the application.

The Chair stressed that it was important that people understood they could get in touch and access advice.

The Officer was thanked for her report.

**RESOLVED** that the report be noted.

#### **64. DIGITAL CONNECTIVITY INFRASTRUCTURE ACCELERATION PROJECT**

Members were advised that this item had been withdrawn and would come back to a future meeting.

#### **65. WORK PROGRAMME**

**RESOLVED** that the Work Programme be noted.

**66. DATE AND TIME OF NEXT MEETING**

The next meeting was scheduled for Wednesday 21 December 2022.

**CHAIR .....**

**DATE .....**

**Northumberland County Council**  
**Cramlington, Bedlington and Seaton Valley Local Area Council**  
**Work Programme 2022-23**

Heather Bowers: 01670 622609 - [Heather.Bowers@northumberland.gov.uk](mailto:Heather.Bowers@northumberland.gov.uk)

**UPDATED: 6 January 2023**

## TERMS OF REFERENCE

To enhance good governance in the area and ensure that the Council's policies take account of the needs and aspirations of local communities and do not discriminate unfairly between the different Areas.

- (b) To advise the Cabinet on budget priorities and expenditure within the Area.
- (c) To consider, develop and influence policy and strategy development of the Council, its arms-length organisations, and other relevant bodies, to ensure that they meet local requirements and facilitate efficient and transparent decision making.
- (d) To receive information, consider and comment on matters associated with service delivery including those undertaken in partnership agencies, affecting the local area to ensure that they meet local requirements, including matters relating to community safety, anti-social behaviour and environmental crime.
- (e) To consider and refer to Cabinet any issues from a local community perspective with emerging Neighbourhood Plans within their area, and consider local planning applications as per the planning delegation scheme
- (f) To consider and recommend adjustments to budget priorities in relation to Local Transport Plan issues within their area, and to make decisions in relation to devolved capital highway maintenance allocations.
- (g) To engage, through the appropriate networks, with all key stakeholders from the public, private, voluntary and community sectors to facilitate the delivery of area priorities. This will include undertaking regular liaison with parish and town councils.
- (h) To inform, consult and engage local communities in accordance with Council policy and guidance, through the appropriate networks.
- (i) To, as appropriate, respond or refer with recommendations to local petitions and councillor calls for action.
- (j) To make certain appointments to outside bodies as agreed by Council.
- (k) To determine applications for grant aid from the Community Chest, either through Panels for individual Local Area Councils, or through the Panel of Local Area Council Chairs for countywide applications.
- (l) To refer and receive appropriate issues for consideration to or from other Council Committees, and as appropriate invite Portfolio Holders to attend a meeting if an item in their area of responsibility is to be discussed.
- (m) To exercise the following functions within their area:-
  - (i) the Council's functions in relation to the survey, definition, maintenance, diversion, stopping up and creation of public rights of way.
  - (ii) the Council's functions as the Commons Registration Authority for common land and town/village greens in Northumberland.
  - (iii) the Council's functions in relation to the preparation and maintenance of the Rights of Way Improvement Plan.
  - (iv) the Council's functions in relation to the Northumberland National Park and County Joint Local Access Forum (Local Access Forums (England) Regulations 2007.
  - (v) the Council's role in encouraging wider access for all to the County's network of public rights of way and other recreational routes.

## ISSUES TO BE SCHEDULED/CONSIDERED

**Standard items updates:** Public question time (bimonthly, not at planning only meetings), petitions (bimonthly, not at planning only meetings), members' local improvement schemes (bimonthly)

**To be listed:**

Enhanced Services with Parish and Town Councils  
Off-street Electric Vehicle Charging Points  
Cycling and Walking Board  
Enforcement  
Speeding across Northumberland

Northumberland County Council  
Cramlington, Bedlington & Seaton Valley Local Area Council  
Work Programme 2022-23

18 May 2022

- Planning
- Petitions
- Local Services Update
- Appointment to Outside Bodies
- Members' Local Improvement Schemes

22 June 2022

- Planning and Rights of Way

20 July 2022

- Planning and Rights of Way
- Petitions
- Fostering Service
- Local Services Update
- Members' Local Improvement Schemes

17 August 2022

- Planning and Rights of Way

21 September 2022

- Planning and Rights of Way
- Local Services Update
- Member's Local Improvement Schemes

19 October 2022

- Planning and Rights of Way

|                  |  |
|------------------|--|
| 23 November 2022 |  |
|                  | <ul style="list-style-type: none"> <li>• Planning</li> <li>• Homelessness Report</li> <li>• Space for Shorebirds (Presentation)</li> <li>• Broadband/DCIA Project (Presentation)</li> <li>• Local Services Update</li> <li>• Members' Local Improvement Schemes</li> </ul> |
| 21 December 2022 |  |
|                  | <ul style="list-style-type: none"> <li>• Planning and Rights of Way</li> </ul>   |
| 17 January 2023  |  |
|                  | <ul style="list-style-type: none"> <li>• Planning</li> <li>• Local Policing Update</li> <li>• Budget 2023-24 and Medium Term Financial Plan</li> <li>• Local Services Update</li> </ul>  |
| 23 February 2023 |  |
|                  | <ul style="list-style-type: none"> <li>• Planning and Rights of Way</li> <li>• Local Transport Plan Programme</li> </ul>   |
| 21 March 2023    |  |
|                  | <ul style="list-style-type: none"> <li>• Planning</li> <li>• Northumberland Line</li> <li>• DCIA Presentation</li> <li>• Local Services Update</li> <li>• Members' Local Improvement Schemes</li> <li>• <i>Other items to be confirmed</i></li> </ul>                      |
| 19 April 2023    |  |
|                  | <ul style="list-style-type: none"> <li>• Planning and Rights of Way</li> </ul>   |



Northumberland County Council  
Cramlington, Bedlington and Seaton Valley Local Area Council  
Monitoring Report 2022-23

| Date     | Report                                      | Decision   | Outcome   |
|----------|---|--|---|
| 23.03.22 | Local Services Update                       | That the information be noted and issues set out in the bullet points be followed up.                            |   |
|          | Bedlington Town Centre Redevelopment Update | Councillor Ploszaj advised that regular updates would be provided to West Bedlington Town Council in the future. | A written response be provided to Councillor Wilczek's questions (R O'Farrell). |
| 18.05.22 | Petition                                    | That the petition be received.   | A report would be presented to the Committee at the meeting of 20 July.         |
|          | Local Services Update                       | That the information be noted and issues set out in the bullet points be followed up.                            |   |
|          | Outside Bodies                              | That the list of appointments be confirmed.  |   |
|          | Members Local Improvement Schemes           | That the information be noted.   |   |
| 26.06.22 | Planning Applications                       |  |   |

|          |                                    |   |   |
|----------|------------------------------------|---|---|
| 20.07.22 | Petition                           | Petition requesting an extension/amendment to the existing speed limit and extent of the road safety scheme in Seaton Sluice. | <b>RESOLVED</b> that the content of the report be noted including the issues raised and a new speed survey be undertaken as part of the A193 Links Road preliminary design work study and a copy of the study be provided to the local Ward Councillor on its completion. |
|          | Fostering Services                 | <b>RESOLVED</b> that the information be noted.  |   |
|          | Local Services Update              | <b>RESOLVED</b> that the information be noted and issues set out in the bullet points above be followed up.                   |   |
| 28.09.22 | Planning Applications              |   |   |
|          | Rights of Way                      |   |   |
|          | Local Services Update              | <b>RESOLVED</b> that the information be noted and issues set out in the bullet points above be followed up.                   |   |
|          | Members' Local Improvement Schemes | <b>RESOLVED</b> that the information be noted.  |   |
| 19.10.22 | Planning Applications              |   |   |

|          |   |   |  |
|----------|---|---|--|
| 23.11.22 | Planning Applications                                     |   |  |
|          | Local Services Update                                     | <b>RESOLVED</b> that the information be noted and issues set out in the bullet points above be followed up. |  |
|          | Homelessness & Rough Sleeping                             | <b>RESOLVED</b> that the information be noted.  |  |
|          | Digital Connectivity Infrastructure Acceleration Project. | Deferred to a future meeting  | Report to be presented at March meeting. |
| 21.12.22 | Planning Applications                                     | Meeting cancelled   |  |
|          |   |   |  |

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